

## **Glenaire Board of Aldermen Regular Meeting Minutes March 17, 2020**

Mayor Petty called the meeting to order at 7:02 PM, on, March 17, 2020, at the Glenaire City Hall/ Clubhouse at 309 Smiley Road, Glenaire, Missouri. Present were Alderpersons Howard, Riden, and Seal. Absent was Alderwoman Young. Also present were Marshal More and City Attorney Garner.

### **APPROVAL OF AGENDA:**

Howard made a motion to approve the agenda with a second by Seal. AYE: Howard, Riden, and Seal. ABSENT: Young. Motion carried.

### **APPROVAL OF CONSENT AGENDA:**

Howard made a motion to approve the consent agenda with a second by Seal. AYE: Howard, Riden, and Seal. ABSENT: Young. Motion carried.

Alderwoman Young arrived at 7:13 PM.

### **PUBLIC COMMENTS:**

No visitors present.

### **MARSHAL'S REPORT**

**Complaints Pending: 403 Norton.** Clerk Tucker reported she had asked Cindy May of Stewart Title Company to go over the information on the title search to identify the legal owners of the property at 403 Norton Avenue. Ms. May said the legal owners are David Shannon Mahoney and Joseph Michael Baxter as tenants in common. Attorney Garner said letters need to be mailed to each of the owners to notify them that the City has deemed the structure is not habitable in its present condition and must be restored to an acceptable level or be destroyed and the debris hauled away. Since we do not know where David Shannon Mahoney is residing at this time, his letter should be mailed to 403 Norton Avenue, Liberty, MO and hopefully it will be forwarded to him. Clerk Tucker has Mr. Baxter's mailing address.

### **New Complaints: None**

Marshal More expressed concern whether the City has a response plan of action in case of a major disaster within the City such as a tornado, etc. Clerk Tucker will call Emergency Management Director, Jerold Ramos and inquire if he is interested in coming to a meeting and going over Glenaire's plan of action. Mayor Petty will also reach out to other mayors of small class four towns for information.

### **OLD BUSINESS:**

**City Park** – Nothing to report at this time

### **Johnson Road Project**

#### **Landplan Engineering Invoice.**

Clerk Tucker reported that the Engineer, Paul Moss, had agreed to deduct the \$1,650 engineering fee due to a faulty design from the invoice. The bill of \$705 was sent to the Treasurer McCann for payment as final payment.

### **Reseeding in the spring.**

Seal expressed his concern about relying on the contractor to do proper reseeding and he would like to hire the contractor who takes care of the City's lawn to do the job. He will contact Jake Ormsby with JLO landscaping and Lawn Service to reseed and clean up the area.

Seal had filmed the drainage during the recent rains and found most to be draining properly except for one area where the drain is too high. The City Attorney said the contractor owes the City a working system. Seal questioned should he have it fixed before he calls the contractor or give the contractor a chance to fix it right first. Seal will contact the contractor.

### **Update the Zoning Ordinance.**

City Attorney Garner prepared an amendment to the existing Zoning Ordinance for approval by the Board. Young made a motion to have the first reading of Bill No. 423 as Ordinance 425 with a second by Seal.

AYE: Howard, Riden, Seal and Young. Motion carried.

Young made a motion to have the second reading of Bill No. 423 as Ordinance 425 with a second by Howard. AYE: Howard, Riden, Seal and Young. Motion carried.

Young made a motion to pass Bill No. 423 as Ordinance 425 on the third reading with a second by Riden.

AYE: Howard, Riden, Seal and Young. Motion carried. This ordinance regulates accessory buildings' size, height, etc.

Garner also prepared an Ordinance to regulate the number of cats, dogs, and chickens kept at any one residence within the City of Glenaire. Young made a motion to have the first reading of Bill No. 428 as Ordinance 430 with a second by Seal. AYE: Howard, Riden, Seal and Young. Motion carried.

Young made a motion to have the second reading of Bill No. 428 as Ordinance 430 with a second by Howard. AYE: Howard, Riden, Seal and Young. Motion carried.

Young made a motion approve Bill No. 428 as Ordinance 430 on the third reading with a second by Riden.

AYE: Howard, Riden, Seal and Young. Motion carried.

### **Sewer Talks With the City of Liberty**

Garner has not heard back from Liberty's attorney. Has not heard anything from the new Director of Utilities for the City of Liberty either. Dan Estes asked Garner to give the new Utilities Director time to get acclimated to his new job.

### **Sound Absorbing Panels**

Panels have been built and installed. They look good and are working very well.

### **Invoice from Cheryl McCann & New Report on Cumulative Expenses vs Budget**

Howard made a motion to approve Cheryl McCann's contract for a one time charge of \$75.00 to set up the financial reporting to have a budget for the Operating Account, a Road Account and a Sewer Account separately and to prepare a monthly report of accumulative expenses vs annual budget at a cost of \$635 a month instead of \$600 a month. Young supported with a second. AYE: Howard, Riden, Seal and Young. Motion carried.

### **Campbell Drive and Bridge Closing.**

Riden met with a relative who retired from the Corp of Engineers who worked on these type bridges and found that the maximum number of crossings a day should be no more than 25 crossings. There are approximately an average 60 crossings a day per the City of Liberty's traffic study, so the Board decided a low water bridge request is not feasible at this time. This item will be dropped from the agenda.

### **CLERK'S REPORT:**

#### **NEW BUSINESS:**

##### **Hiring a New City Clerk**

The City has received two resumes and has a promise of a third one. Another ad will be published in the March newsletter for a city clerk.

Riden made a motion to adjourn the meeting with a second by Young at 8:52 PM. AYE: Howard, Riden, Seal and Young. Motion carried.

APPROVED THIS 21<sup>ST</sup> DAY OF APRIL 2020.

---

Frankie Petty, Mayor

(seal)

---

L. Ann Tucker, City Clerk